



# KIDS CORNER

**Availability:** Kids Corner is available as a service for all Family Membership levels who are participating in Y programs and activities.

**Sign in/out Procedures:** Each child must be signed in by a parent/guardian upon arrival. Parent/guardians must note their location within the facility (a contact number is recommended). Parent/guardians will wear a wristband that corresponds to a number on a sticker placed on their child's back, which will be used as identification upon pick-up. The wristband is required for pick-up (or prior permission is given for individuals with proper identification). Maximum length of each child's visit is 2 hours per day.

**Fees:** Kids Corner is included for children on all Family Membership levels.

**Attire:** Bare feet are not permitted. Shoes are required for all children who are able to walk on their own.

**Food:** Drinks may be brought in by parents for their children. Glass bottles are prohibited. Each snack/drink must be labeled with the child's name. For the safety of the children, unlabeled snack/drink will not be served.

Due to the variety of ages in Kids Corner and the possibility of food allergies, we do not allow snacks or the sharing of drinks.

**Labeling:** ALL items that are brought into Kids Corner must be labeled with your child's name. This includes bottles, diaper bags, pacifiers, etc. Please note that toys will be provided for the children. We ask that you refrain from bringing toys from home to avoid concerns about sharing or toys being misplaced.

**Concerns:** Parent/guardians will be summoned for illness, accidents, crying children who cannot be consoled, and inappropriate behavior. Staff will not discipline the children for inappropriate behavior.

**Illness:** Children who have been sick within the past 24 hours, or feel ill and require one-on-one attention, should not be brought to the facility. Children who become ill during care must be picked up promptly from the facility. Please be aware that staff may not administer medication to the children.

**Diapers/Toileting:** Children should be changed or toileted prior to entering to Kids Corner. Staff cannot change soiled diapers. Parents will be summoned to change soiled diapers and expected to respond promptly.

Children who are being potty trained or are potty trained will be walked to the bathroom located near our lobby. Staff will accompany them to the bathroom but will not assist with bathroom functions or changing clothes. Staff will remain in the doorway of the bathroom, within ear shot of the child.

**Staff Qualifications/Trainings:** It is our goal to provide every child with a safe, nurturing environment. All children will be welcomed in a warm and friendly manner and treated with kindness and respect. All staff are responsible adults who have been trained to care for the children in a positive manner. The safety of the children left in our care is of utmost importance. To this end, all Kids Corner employees are trained in Child Abuse Prevention, CPR and First Aid and have gone through extensive background checks.

**Parent Communication/Involvement:** Parents/guardians are asked to tell staff if their child(ren) have a special request, direction and/or need for that day, i.e. special time for a snack, notify if child appears tired/cranky, etc. Please document this type of information on the sign in/out sheet.

**Questions:** If you have any questions or concerns, please contact the Welcome Center at 908 722 4567.

I have read the above rules and procedures for the Kids Corner Program. I understand and agree to follow the rules and procedures.

Parent/Guardian 1 Name

Date

E-mail

Contact Number

Parent/Guardian 1 Signature

Parent/Guardian 2 Name

Date

E-mail

Contact Number

Parent/Guardian 2 Signature