WELCOME TO SUMMER CAMP!

Summer Camp 2020 will be a single offering day camp called "Team Y." This will be offered at Somerset Hills YMCA, 140 Mt. Airy Rd., Basking Ridge, NJ 07920
Thanks to funds raised through our Annual Campaign, we are able to ensure Y programs are accessible to everyone. To apply for our confidential Financial Assistance Program visit our website at gscymca.org/fa.
PARENT ORIENTATION

• Wednesday, July 1st @ 7:00 pm
  Zoom Meeting
  Details will be sent via email

HOURS OF OPERATION

• Regular Hours: 9:30am-3:30pm
• Extended Hours: 7:30am-6:00pm

FIRST DAY
COUNSELORS:

• On the first day of each camp session, the campers are assigned to counselors upon check-in. We appreciate your patience with the process so that we can ensure each child is properly placed.

CAMP CALENDAR

• A Camp Calendar is created for every session of camp to communicate special events and activities.
• Camp Calendars will be available on our website at: gscymca.org/daycamp

WHAT TO BRING

• A jacket or sweater for the cooler morning hours.
• A raincoat on rainy days.
• For all campers: an extra set of clothes in the backpack is a good idea in case the child gets messy or wet.
• Please label all of your child’s belongings.
• Sunscreen should be applied by the parent before the camp day, and the children should bring extra so they may reapply.
• We will be doing Water Fun activities on a daily basis. Campers may wear a bathing suit under their clothes. We will let them “air dry” and then put their clothes back on after water fun. We can not utilize the locker rooms. Please put in a small towel as well. Campers should be sure to wear sneakers to camp on a daily basis. No flip flops or sandals.

LUNCH AND SNACKS

• Each camper should bring a lunch, an afternoon snack, and a drink to camp daily.
• Lunches should be brought in lunch boxes with a cold pack.
• Water is available throughout the day. Children should bring their own water bottle that will be refilled via our water filling stations. Please be sure to clearly label your child’s water bottle.

• While our camp is not a peanut-free environment, we do offer a peanut-free lunch table for children who have food allergies and we encourage proper hand washing and cleaning protocols. Please see our Illness, Injury, and Medication Policies for further details as to how we handle allergies.

LOST AND FOUND

• Please be sure to label everything your child brings and wears to camp.
• If something has been lost, within a few days please check the Lost & Found bins – they are located near the Camp Check-In Desk and in the main lobby of the Y.
• Items that have not been reclaimed by the end of each session are donated to charity.

BEHAVIOR

Discipline is a learning process that helps guide children in achieving behavior that is positive and acceptable. At Y camp, children are encouraged to exhibit acceptable behaviors that include:

• Being courteous and kind
• Following rules and being respectful to adults in the program as well as other participants

Deviations from acceptable behavior may result in a break from an activity. Redirection and regrouping will be used to help the child regain self-control. If a situation occurs in which a child is having a difficult time acclimating to camp, our staff will work with the parents in an effort to develop a solution. However, if the situation persists and is disruptive to the camp routine, we reserve the right to cancel the child’s participation in the camp program. If we must cancel a child’s participation, we will refund the balance of the unused camp payment.

MEDICAL AND EMERGENCY FORMS

In order to participate in the camp program, each child enrolled must have completed forms for emergency contacts and medical information such as allergies or medications that may need to be administered. The health records and
emergency contacts are important to our staffs’ ability to appropriately care for your child.

To streamline the process of collecting this information, we use a web-based health record system called CampDoc. You will receive an email that will include directions for completion of the required information. Before each camp session you will be notified if any important information is missing.

In an effort to continually improve the safety and security of our campers, we are utilizing a new software system called RAPTOR. YMCA’s across the nation have engaged the services of Raptor Technologies which screens for registered sex offenders. Beginning in September of 2019 our YMCA joined thousands of Y’s across the nation and have committed to a process whereby all individuals coming to our Y will be screened through this system.

To aid in our ability to continue to keep our children safe we will be requiring that as you complete your child’s pick-up information within CampDoc that you provide the name and birth date of all of the individuals that will be picking up your child. The name and birth date will allow us to run a check on each person listed. On the first day of camp you will be provided with “Pick-Up Cards” for any individuals that are authorized to pick up your child. These cards must be completed and displayed upon arrival for pick-up. Anyone who does not have one of these cards at pick-up must present a driver’s license and the camp staff will match the identification to the information that you completed in CampDoc prior to releasing the child.

Please be sure that a valid email address is part of your child’s membership record so that you receive important emails and updates about the camp program – you can call the Welcome Center at 908 766 7898 to update your records.

ILLNESS AND INJURY POLICY

ILLNESS
• For the health and safety of all the children, we ask that you please keep your child home if he/she is ill.
• If your child becomes ill at camp, you will be notified to pick him/her up.
• If the child contracts a communicable illness (i.e. strep throat, impetigo, lice, fever over 100.4, etc.) he/she is not permitted to return to camp without a note from a physician.
• Please notify us if your child has contracted any type of serious communicable illness (i.e. strep throat). It is important that we inform the general camp population that an illness has been present in case other children were exposed.
• Please see page 5 for documentation that speaks directly to COVID-19 and what our policies and procedures will be as it pertains to daily protocols and keeping our campers healthy and safe.

INJURY
• Parents/guardians will be notified immediately of any significant injury that may have occurred during the camp program.
• If immediate medical assistance is deemed necessary (possibly including hospitalization) we will contact the appropriate medical personnel and then contact the parent/guardian.
• For minor injuries such as scrapes or small cuts, we will inform you at pick up at the end of the day.

MEDICATION POLICY
• Any child who requires medication during the day must have the medication in the original bottle or container that is labeled to include:
  - the name of the medication
  - the dosage – amount to be taken and how often
• Only prescription medicine that has been prescribed specifically for the child will be administered.
• All medications must be brought to the Camp Health Director at the beginning of the camp session.
• Over-the-counter medication may be dispensed but only according to the instructions on the label in regard to recommended dosages for age, weight and days unless a physician provides other specific instructions in writing. A physician may email specific instructions to kdezutter@gscymca.org. In the subject line please put Attention: Camp Health Director.
• If a child requires medication while at camp, it must be indicated in the online health records. We will only be able to administer medication to children for whom we have proper documentation.

Our Camp Health Director is a qualified individual who is certified in First Aid and CPR for the Professional Rescuer.
TOYS/ELECTRONICS FROM HOME

Children must leave their toys, games and electronic devices at home as they are not allowed to use them at any time during the camp day. This will include items such as Nintendo DS, iPods, cell phones, etc. If your child brings such items to camp, the staff will not be held responsible if they are lost, stolen, or broken.

DROP OFF/PICK-UP PROCEDURES

Every day, at drop-off all parents will drive up to the camp tent area and park in one of the designated parking spaces, and remain in your vehicle with your child. The camp personnel will meet you at your vehicle, take your child’s temperature with a touchless thermometer and ask you as the parent some health screening questions. Once the child is confirmed to have a temperature of less than 100.4 and not other symptoms of COVID-19, we will take them from the car and bring them to their individual camp group. As per our NJ Dept of Health requirements for Summer Camp 2020, parents are not allowed in the facility or on the camp grounds.

GENERAL INFORMATION

PM PICK-UP

On the first day of camp you will be provided with “Pick-Up Cards” for any individuals that are authorized to pick up your child. These cards must be completed and displayed upon arrival for pick-up. Anyone who does not have one of these cards at pick-up must present a driver’s license and the camp staff will match the identification to the information that you completed in CampDoc prior to releasing the child.

The daily use of these cards ensures the safety of our campers. We appreciate your cooperation with this procedure.

REGULAR HOURS PICK-UP: 3:30PM

• At pick-up, please form two lanes of traffic for the car line across the front of the building and remain in your car. Camp staff will assist you in the car line process.

• When you reach the counselors, they will ask for your Camp Pick-Up card and then they will escort your child(ren) to your car.

EXTENDED HOURS PICK-UP: AFTER 3:45 – 6:00PM

• Parents will pull their car up to the entrance area of the camp tent. A YMCA staff member will greet them at the entrance. You will display your Camp Pick-up Card to the staff member and then we will get your child from their camp area and place them in your car. Parents are not allowed to get out of their car to retrieve your child. We will bring them directly to you. If you would like you may give us a call on the camp phone at 732 496 0514 when you are about 5 minutes out and we will have your child waiting for you.

CAMP PHONE NUMBER

The following phone number can be used to communicate with our camp site during the day. One of our camp staff members will be carrying this phone during regular operating hours. Please feel free to leave a message at 732 496 0514 if your child is going to be absent from camp on any particular day.

POSSESSION OF ILLEGAL SUBSTANCES, WEAPONS OR ANIMALS

To ensure the safety of all camp participants, Somerset Hills YMCA reserves the right to inspect the bag of any camper if there is reasonable suspicion that it contains banned substances or weapons. Possession of illegal substances or weapons, by either a camper or a staff member, is strictly prohibited and will result in immediate dismissal from our camp program. Additionally, children are not allowed to bring pets to camp.

CAMP PAYMENTS

Payments for summer camp were made at the time of registration with the exception of the full 8 week session. The balance for the 8 week session will be automatically charged on July 15th to the credit card provided to make the initial deposit for this option.

All other camp options (4 weeks and 2 weeks) were paid in full at the time of registration.

There are no refunds to any camp options during this summer. The only exception would be a cancellation due to a medical reason that must be verified by a doctor.
SAFETY GUIDELINES RELATED TO COVID-19

The safety of all our campers and camp staff – is our number one priority. We’re following guidelines from health experts and local officials to ensure that our summer camp programs meet the highest standards for health and safety, and we have modified our camp policies and procedures to facilitate all recommended safe physical/social distancing practices. The following practices will be implemented this summer:

- Campers and staff are encouraged to stay home if not feeling well.
- The following signs and symptoms being displayed by your child and anyone in their household would prevent their entry to camp.
  - **Signs** (how people display illness)
    - Temp of 100.4 or higher
    - Rapid breathing
  - **Symptoms** (how people feel)
    - Fatigue, nausea, loss of taste/smell, muscle aches/pain, headache, difficulty breathing, sore throat, chills, cough
- Camper drop-off and pick-up will take place in car lines only. Parents/guardians will NOT be permitted in the outdoor or indoor camp spaces.
- Daily screenings required for every camper and all staff each morning of camp. Screening will include a temperature check and brief questionnaire about symptoms the person is experiencing and potential exposure to someone who has tested positive of COVID-19.
- Campers will stay together in “groups.” Group size will never exceed more than 10 campers and 2 counselors at any given time.
  - Social distancing measures will be in place throughout the day.
- Campers that register for multiple weeks will be assigned to the same group for the entirety of their camp registration. An exception to this policy may be made in the event of a two or more week gap between camp registrations.
- All campers and staff are required to wear face masks/coverings whenever utilizing indoor spaces or in outdoor spaces when distancing is not possible. Face masks/coverings are not required in outdoor spaces when distancing is practiced. Campers must bring their own face masks/coverings each day. The Y will have extra face masks on hand in the event a replacement is necessary however supplies are limited so please encourage your child to keep care of their mask throughout the day.
- Activities that promote distancing will be emphasized throughout the camp day as much as possible.
- Camp equipment will be designated per group as much as possible to limit sharing of items. Equipment that is shared will be disinfected thoroughly between each use.
- All campers and staff will wash/sanitize hands between every activity block throughout the camp day, approximately every 45 minutes.
- All camp spaces will be thoroughly disinfected at the end of each camp day.
- A designated isolation room will be available indoors in the event that a child is exhibiting symptoms of COVID-19.
- A Health Director with an advanced CPR/FA certification will be onsite during all camp operating hours.

Greater Somerset County YMCA reserves the right to cancel the child’s participation in the camp program should they refuse to comply with these guidelines.