Kidz Korner provides a safe, nurturing environment for your child (2 months and up) while you participate in a class or are involved in an activity at the YMCA. While using the Kidz Korner service, parents are required to remain in the facility and be accessible in the event of an emergency. We hope you enjoy this service as one of the many membership benefits at Hillsborough YMCA.

**Availability:** Kidz Korner is available as a service to Adult, Single Parent and Family Members who are participating in Y programs and activities.

**Sign in/out Procedures:** Each child must be signed in by a parent upon arrival. Parents must note their location within the facility so they can be easily contacted, if needed. The parents will wear a wristband that corresponds to a number on a sticker placed on their child's back, which will be used as identification upon pick-up. Children will not be released to anyone other than the person who has the matching identification wristband, unless permission is given BEFORE the child is dropped off and proper identification is shown upon pick-up. Maximum length of each child's visit is 2 hours per day.

**Fees:** There is no fee for Adult and Family Members.

**Attire:** Bare feet are not permitted. Shoes are required for all children who are able to walk on their own.

**Food:** Drinks may be brought in by parents for their children. No glass bottles, please. Each drink must be labeled with the child's name. This includes bottles, diaper bags, pacifiers, etc. Please note that toys will be provided for the children. We ask that you refrain from bringing toys from home to avoid concerns about sharing or toys being misplaced.

**Problems:** Parents will be summoned for illness, accidents, crying children who cannot be consoled, and inappropriate behavior. Please keep in mind, that our staff will not discipline the children for inappropriate behavior. Our staff will do their best to work with each family to ensure that children have a positive experience.

**Illness:** Children who have been sick within the past 24 hours should not be brought to the facility. Children who become ill during care must be picked up promptly from the facility. Please be aware that staff may not administer medication to the children. Children who do not feel well and require one-on-one attention are best cared for at home.

**Diapers/Toileting:** Children should be changed or toileted prior to entering to Kidz Korner. Staff cannot change soiled diapers. Parents will be summoned to change soiled diapers and expected to respond promptly.

Children who are being potty trained or are potty trained will be walked to the bathroom located near our lobby. Staff will accompany them to the bathroom but will not assist with bathroom functions or changing clothes. Staff will remain in the doorway of the bathroom, within ear shot of the child.

**Staff Qualifications/Trainings:** It is our goal to provide every child with a safe, nurturing environment. All children will be welcomed in a warm and friendly manner and treated with kindness and respect. All staff are responsible adults who have been trained to care for the children in a positive manner.

The safety of the children left in our care is of utmost importance. To this end, all Kidz Korner employees are trained in Child Abuse Prevention, CPR and First Aid and have gone through extensive background checks.

**Parent Communication/Involvement:** Parents are asked to tell staff if their child(ren) have a special request, direction and/or need for that day, i.e. if child appears tired/cranky please retrieve me immediately, etc. Please document this type of information on the sign in/out sheet.

These rules are for the safety and well-being of your child. If you have any questions or concerns, please contact the Welcome Center at 908 369 0490.

I have read the above rules and procedures for the Kidz Korner Program. I understand and agree to follow the rules and procedures.

Print Name: __________________________

Signature: _____________________________

Date: ________________________________